

Addendum #1
USU Engineering Lab Renovation
Project #01283770

Mandatory Pre Bid Meeting November 4, 2003

USU was represented by
Stanly Kane
Tom Graham
Al Moser, Engineering Department

This is a mandatory meeting. The design firm must be in attendance at this meeting to be qualified. As such each firm in attendance must sign in on the attendance sheet. Please note the sign in sheet is attached to these minutes.

The RFP was discussed section by section. The contract will be for both a program review and update along with the design of the Lab Building renovation. A team can consist of a programmer and design firm, or a design firm that will do the programming in-house. The difference between team in section 15 and team in section 16 was clarified. The team in section 15 is the possible programmer and design firm.

The selection of sub consultants will occur after the selection of the prime design firm. The process is much like VBS and takes about 10 days to 2 weeks to complete.

The last program was completed by Brixen and Christopher in 2000. Brixen and Christopher will be allowed to be part of a team.

The selection committee is comprised of Larry Jardine from the Building Board, Stanly Kane for USU, Lyle Knudsen from DFCM, Chris Jensen from JSA Architects and Craig Ames from PGA&W architects. These people are off limits to contact to discuss this project.

The project will be constructed via a cm/gc approach. The design firm will be asked to help in the selection of the cm/gc. The selection of a cm/gc firm will likely occur in the February/March time frame.

The construction anticipates 4 different facets. The first is the remodel of the lab building. The second is the work in the old classroom building to allow for swing space out of the lab building. Third is the connection of the new engineering building to the renovated lab building and fourth the demolition of the old classroom building. All four facets are included in the construction budget of \$10,900,000.

The schedule of the project is somewhat dependent on the ability of USU to raise the remaining funds necessary to begin construction. It is anticipated that by time the design is completed the necessary funds will be in place to move directly into construction.

It is anticipated that there will be one value management session for the project and that it will occur around half way through the design development stage.

This is not an OCIP project.

The management plans etc are due November 18, 2003 at DFCM no later than 2:00 PM. Please be aware that parking is difficult at best and that you must pass through security on the 1st floor. Plan on delays so that you are not late in getting your submittal in. Late submittals will be disqualified.

**List of Attendees at the Mandatory Pre-Submittal Meeting
Utah State University – Engineering Lab Building Remodel
DFCM Project No. 01283770**

Firm Name	Contact Name	Telephone	Fax
3D/I	Stephen M. Ehninger	(801) 521-8564	(801) 355-2365
ABS Consulting	Stephen Cohen	(801) 333-7676	(801) 333-7677
AJC architects	Shauna Mayne	(801) 466-8818	(801) 466-4411
Architectural Nexus	Tom Jensen	(435) 753-2141	(435) 752-4160
Babcock Design Group	Raymond Jones	(801) 531-1144	(801) 363-3132
Bsumek-Mu	Reinhardt Bsumek	(801) 575-8223	(801) 532-3228
C.A. Cartwright and Assoc.	Ron Christensen	(435) 753-2850	(435) 753-2851
Cooper Roberts Simonsen	Fran Pruyn	(801) 355-5915	(801) 355-9885
Design West	Don Knighton	(435) 752-7031	(435) 752-5325
Eaton Architecture, LLC	Matt Larson	(801) 328-2982	(801) 328-2111
EDA Architects	Robert Herman	(801) 531-7600	(801) 363-5149
FFKR Architects	Eric Thompson	(801) 521-6186	(801) 539-1916
Future Tech	Kent Britton	(801) 571-7544	(801) 253-1521
Gould Evans	Becky Hawkins	(801) 532-6100	(801) 532-6102
GSBS	Stephen Smith	(801) 521-8600	(801) 521-7913
Heath Engineering	Larry Veigel	(801) 322-0487	(801) 322-0490
HFS architects	Chris Coutts	(801) 596-0691	(801) 596-0693
HKS Architects	Hazel Springer	(801) 532-2393	(801) 531-9454
Jacoby Architects	Dan Gibson	(801) 363-1464	(801) 363-1436
James D. Graham Assoc.	Ken Garner	(801) 328-8800	(801) 328-8802
JUB Engineers	Steve Roberts	(435) 713-9514	(435) 713-9503
Losee Architects	Dan Losee	(801) 262-5005	(801) 262-2522
MHTN Architects	Matthew McCord	(801) 595-6700	(801) 595-6717
MJSA	Kin Ng	(801) 364-5161	(801) 364-5167
NJRA	Vinson Johnson	(801) 364-9259	(801) 521-0420
Pace Pollard Architects	Kenneth Pollard	(801) 531-1133	(801) 531-1211
Robert L. Marshall	Joe Bick	(435) 755-2840	(435) 755-2873
Sargent Engineers	Craig Rasmussen	(435) 753-7214	(435) 753-7295
SL&A	Debi Salisbury	(801) 322-5550	(801) 322-5557
Spectrum Engineers	Neil Spencer	(801) 328-5151	(801) 328-5155

End of Addendum #1